Welcome to HomeschoolingRecords!

Once you have registered with us, do the following:

Click on the students tab.

Enter students name in the first box and click “add”.

Enter additional students by clicking on “New”.

First, add students’ names

After adding students...

Add the subject proportions:

How the grade will be weighted, (e.g. tests will be worth 40% of the grade, worksheets 60%, etc.)

After you have added the proportions, you will be able to enter grades

Notes

View the video tutorial on how to use this website

Calendar
Next:

Go to the “Subjects” tab or click on the arrow, below the students.

For the subject that will be graded; Choose a category, then enter a portion to be applied, e.g. tests will be worth 40%.

Choose a subject, then choose a category (e.g. Tests)

Enter the % tests will be worth

Enter numbers only (do not enter % symbol)

Finally, click ‘add’ to enter
Add categories (tests, worksheets, etc.), for each subject that you will be grading. Make sure the total portion adds up to 100% for each course.

Enter % of grade per portion, (what portion of the total grade should be allotted to tests, worksheets, etc.) for each course below. Note: the total for each subject should equal 100%.

Do not enter the "%" symbol, just a number.

You can add your own course, scroll down to the bottom of this page!

When you are finished adding categories to subjects below, go to the grades page.

<table>
<thead>
<tr>
<th>Course</th>
<th>Category</th>
<th>Portion</th>
</tr>
</thead>
<tbody>
<tr>
<td>Math</td>
<td>Tests</td>
<td>40</td>
</tr>
<tr>
<td></td>
<td>Worksheets</td>
<td>60</td>
</tr>
<tr>
<td></td>
<td>Projects</td>
<td></td>
</tr>
</tbody>
</table>

Sum of portions: 100

Click 'New' to add additional categories

Sum of proportions should = 100%

<table>
<thead>
<tr>
<th>Course</th>
<th>Category</th>
<th>Portion</th>
</tr>
</thead>
<tbody>
<tr>
<td>Social Studies</td>
<td>Tests</td>
<td></td>
</tr>
</tbody>
</table>

Sum of portions:

<table>
<thead>
<tr>
<th>Course</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>History</td>
<td></td>
</tr>
</tbody>
</table>
Once you are finished adding the proportions for each course you are grading, click on the grades tab.

Click on the student’s name that you wish to add a grade for.

Then, click on “add an assignment to gradebook”

Scroll down to large box. Add assignment information.

If the drop down for category is empty, you must first go to the “Subjects” tab and enter the proportions for the corresponding course.
Once you have added an assignment, you may continue adding more or, click on the subject now showing in the box above.

Add assignment to be graded. Enter due date, subject and category. Not the grade may be entered later.

Be sure proportions on the subjects page have been entered or the category will not contain anything.

Enter a number or a fraction, e.g. 90 or 9/10; Do not enter the % symbol.
• You can edit or delete assignments entered, or add them to the calendar.
• You can also add more of the same subject by clicking on the “add new”.
• You can copy selected assignments to another student.